

TENTATIVE BUDGET FOR THE NEXT SCHOOL YEAR

_____ SDA Church School

20____ - 20____ Budget Planning Outline
(Due March 10)

TUITION RATES

Yearly Rates	1 Student	2 Students	3 or More Students	Non-Constituent/Non-SDA
Kindergarten	_____	_____	_____	_____
Elementary 1-8	_____	_____	_____	_____
Junior Academy 9-10	_____	_____	_____	_____

INCOME

TUITION INCOME:

Number of students	Total Entrance Fee	Total Tuition
_____	\$ _____	\$ _____

LESS DISCOUNTS (Multiple children, early payment, worthy student, etc)	\$ _____
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TOTAL INCOME FROM TUITION AND FEES \$ _____

SUBSIDY INCOME:

CHURCH SUBSIDY (Church Name)	\$ _____
_____	_____
_____	_____

CONFERENCE SUBSIDY	\$ _____
Library & Equipment	_____
Other _____	_____

TOTAL INCOME FROM SUBSIDIES \$ _____

MISCELLANEOUS INCOME:

Home and School	\$ _____
Student Aid	_____
Gifts & Donations	_____
Interest Income	_____
Prompt Payment Discount from Conference	_____
Other _____	_____

TOTAL MISCELLANEOUS INCOME \$ _____

TOTAL INCOME \$ _____
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EXPENSES

SALARIES:

PREVIOUS BUDGET

PROPOSED BUDGET

Teacher	\$ _____	\$ _____
Teacher Assistant	_____	_____
Substitute Teacher	_____	_____
Janitor	_____	_____
Secretary	_____	_____
FICA Taxes	_____	_____
Other _____	_____	_____
SUBTOTAL	_____	_____

SUPPLIES:

Postage	_____	_____
Custodial	_____	_____
Instructional	_____	_____
Other _____	_____	_____
SUBTOTAL	_____	_____

EQUIPMENT - Nonexpendable:

Textbooks	_____	_____
Library Books/DVDs/CDs	_____	_____
Physical Education Equipment	_____	_____
Furniture	_____	_____
Other _____	_____	_____
SUBTOTAL	_____	_____

UTILITIES:

Heat	_____	_____
Electric	_____	_____
Water and Sewer	_____	_____
Telephone	_____	_____
Trash	_____	_____
Other _____	_____	_____
SUBTOTAL	_____	_____

INSURANCE:

Student Accident	_____	_____
Fire and Liability	_____	_____
School Vehicle	_____	_____
Other _____	_____	_____
SUBTOTAL	_____	_____

EXPENSES - Continued

	PREVIOUS BUDGET	PROPOSED BUDGET	
ELECTRONIC TECHNOLOGIES:			
Equipment (computers, video projects, etc.)	_____	_____	
Software	_____	_____	
Maintenance & Upgrades	_____	_____	
Internet Fees	_____	_____	
Miscellaneous Supplies	_____	_____	
Other _____	_____	_____	
 SUBTOTAL	_____	_____	
MAINTENANCE AND REPAIR:			
Building	_____	_____	
Bus	_____	_____	
Lawn	_____	_____	
Snow Removal	_____	_____	
Equipment	_____	_____	
Other _____	_____	_____	
 SUBTOTAL	_____	_____	
MISCELLANEOUS EXPENSES:			
Bad & Doubtful Accounts	_____	_____	
Refunds	_____	_____	
Other _____	_____	_____	
_____	_____	_____	
_____	_____	_____	
 SUBTOTAL	_____	_____	
 TOTAL EXPENSES OF PROPOSED BUDGET			\$ _____
 TOTAL INCOME			\$ _____
 GAIN <LOSS> (Income - Expenses = Gain or <Loss>)			\$ _____ =====